

### Record of officer decision

<b>Decision title:</b>	Contract Award for Town Hall terracotta and stone work repair																			
<b>Date of decision:</b>	12 June 2018																			
<b>Decision maker:</b>	Chief Finance Officer																			
<b>Authority for delegated decision:</b>	The chief finance officer be authorised to take all operational decisions necessary to implement the above recommendations including award of a contract to undertake the works within the approved budget																			
<b>Ward:</b>	Hereford City																			
<b>Consultation:</b>	-																			
<b>Decision made:</b>	To award a contract to Stone Edge Ltd to carry out remedial works to the Hereford Town Hall Canopy and Façade to a value of no more than £260k.																			
<b>Reasons for decision:</b>	<p>A decision to carry out:</p> <p>(a) remedial works to the porch area of the Town Hall Hereford be undertaken at a cost of not more than £260k; and</p> <p>(b) the chief finance officer be authorised to take all operational decisions necessary to implement the above recommendations including award of a contract to undertake the works within the approved budget</p> <p>was made on 15th December 2017 by cabinet member for contracts and assets. Tenders have now been received with Stone Edge Ltd providing the most advantageous tender, as below:</p> <table border="1" data-bbox="539 1601 1366 2033"> <thead> <tr> <th><b>Tenderer</b></th> <th><b>Company B</b></th> <th><b>Stone Edge Ltd</b></th> </tr> </thead> <tbody> <tr> <td>Price £</td> <td>£259,882.34</td> <td>£227,121.46</td> </tr> <tr> <td>Weighted Price Score</td> <td>43.70</td> <td>50.00</td> </tr> <tr> <td>Quality Score</td> <td>14</td> <td>13</td> </tr> <tr> <td>Weighted Quality Score</td> <td>18.00</td> <td>16.00</td> </tr> <tr> <td>Total Weighted Score</td> <td>61.70</td> <td>66.00</td> </tr> </tbody> </table> <p>Programme of work estimated at seven months.</p> <p>Provisional Sums have been included in the tender documentation</p>		<b>Tenderer</b>	<b>Company B</b>	<b>Stone Edge Ltd</b>	Price £	£259,882.34	£227,121.46	Weighted Price Score	43.70	50.00	Quality Score	14	13	Weighted Quality Score	18.00	16.00	Total Weighted Score	61.70	66.00
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	as the extent of the repair work and therefore the final cost will not be fully realised until intrusive investigation has taken place as part of the contract works. There are also temporary works (scaffolding), surveys and professional fees to account for so the decision is to proceed with a spend not to exceed £260k in total.
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	The final cost to carry out all the contract work and other expenses listed above may exceed the capped total spend of £260k and to mitigate this some non-essential work e.g. cleaning the façade may need to be omitted.

<b>Details of any alternative options considered and rejected:</b>	Alternative option – do nothing. This has been discounted as the existing porch entrance is unsafe without the continued support of the scaffolding installed to protect the public, who use the building. Herefordshire Council continues to receive complaints from members of the public about the poor state of repair and the effect it is having on the building users and services such as Hereford City Council and the Coroner.
<b>Details of any declarations of interest made:</b>	None

Officer Name: Andrew Lovegrove

Officer Title: Chief Finance Officer

Signed:

Date: 12 June 2018